Nisha Jagannath Gosai

# Key Competencies

**Technologies & Tools:** Data Studio, Google Sheets, Google Workspace, FMS, Automation, Google Sites, Advance Excel, ChatBots Development, Power BI, Tableau, pgAdmin.

**Languages:** PostgreSQL**,** Query Language in Google Sheets, SQL, NoSQL, App Script, Python.

# Work Experience

**Accurex Biomedical, Mumbai.** Apr 2023 - Present

## MIS Executive (Trained under BCI)

* Assisted in developing frameworks and strategic approaches to address supply chain challenges, ensuring robust diagnostic rigor in decision-making processes.
* Identified opportunities to leverage insights, datasets, code, and models across various organizational functions.
* Designed and implemented data models, ETL processes, and data visualization solutions using Data Studio and Power BI.
* Provided data to Business Intelligence tools such as Tableau, Power BI, and Looker Studio.
* Standardized data management using Google Sheets for task delegation and process documentation.
* Optimized production processes by implementing data-driven workflows (Production Management System).
* Improved workflow efficiency through visual flowchart management systems (FMS).
* Automated tasks and data collection using Google Apps Script and WhatsApp API.
* Created data visualizations and dashboards using Looker Studio for data analysis.
* Ensured data quality and security through data governance practices.
* Maintained knowledge of data management trends and technologies.

**Ryan International Group Of Institutions (CO) , Mumbai** May 2021 - Dec 2022

## Technical Support & Academic Assistant

* Manages & Analyzes student performance data (Excel, Macros, Looker Studio).
* Creates reports & dashboards (PivotTables, charts) for branch & management.
* Assists in performance landscape analysis & identifies trends.
* Generates reports for newsletters (boards) & helps interpret data.
* Automates data cleaning & provides technical troubleshooting.
* Prepares presentations for teachers on data & technology.

**HEALTH METER SERVICES, Mumbai** Dec 2019 - May 2021

## Operation Executive

* Data Management & Reporting (Docs, Reports, Dashboards)
* Data Analysis (CT/RT Sheets, Insights, Comparisons)
* Reporting (Program Compliance, Deliverables)
* Client Management (Scheduling, Communication Campaigns, Emails)
* Target Setting & Client Support (Queries)

# Education

**Amity University** Aug 2023 - Present

## Masters in Data Science - Pursuing

**Thakur College of Science & Commerce**

## Bachelors in Commerce + IT

* Advanced Diploma In Information Technology

# Awards and Certificates

* Statistics for Data Science and Business Analysis - Udemy
* Data Analyst Course from -IBM
* Google Sheets: Advanced Formulas and Functions.
* Data visualization and Dashboards with Excel and Cognos – IBM
* Python for Data Science, AI & development – IBM
* Certificate in Professional and Life Skills – AMITY

# Declaration

I hereby declare that the above information is true to the best of my knowledge.

Place : Mumbai NISHA GOSAI

Date : (7400313288)